

JENNIFER M. CAINAS, MAcc, CPA

University of South Florida, Lakeland
3433 Winter Lake Road
Lakeland, Florida 33803
863-667-7709
jcainas@lakeland.usf.edu

ACADEMIC EXPERIENCE

UNIVERSITY OF SOUTH FLORIDA, Lakeland, FL
Instructor of Accounting

August 2005-Present

Teaching Experience:

- ACG 3103 Intermediate Accounting I : Fall 2005, Summer 2006, Fall 2006
- ACG 3401 Accounting Information Systems: Fall 2005, Summer 2006, Spring 2007
- ACG 3103 Cost Accounting I: Spring 2006, Fall 2006, Spring 2007

Curriculum and Teaching Development:

Faculty Technology Integration Institute, USF Lakeland, August 2006-August 2007

- Participating in a year long, inter-disciplinary learning community, which focuses on integrating technology into teaching, enhancing student learning, and evaluating impact on student achievement.
- Attended a 3- day workshop in August 2006, and monthly meetings to discuss our progress and challenges.
- Currently utilizing Camtasia for Intermediate I and Cost Accounting I
- Currently have applied for participation in an NSF Sponsored Workshop entitled "Breaking Barriers in Communication: Technology-Enabled Active Learning in STEM Disciplines" held at University of California, San Diego, June 13-15, 2007.

Presentations:

"Camtasia Use in Intermediate Accounting I" 2007 Symposium on 21st Century Teaching Technologies (Poster Presentation) with Faculty Technology Integration Institute, USF Tampa, February 28, 2007.

L-OIC

"Financial Reporting and Auditing: The Direction of the Accounting Profession" with Celina Jozsi, Gulf Coast Chapter of FICPA, February 2007.

P-OIC

"Fraud and Fraud Risk Assessment" Polk County Chapter of FICPA, November 2006.

P-OIC

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Service:

University

Faculty Governance Council, USF Lakeland. Member (2005-2006), Vice President (2006-2007)
USF Strategic Planning Day, Faculty Governance Representative, USF Lakeland (2006)
Faculty Senate Executive Committee, Lakeland Representative (2007)
Member, Activity and Service Fee Increase Committee, USF Lakeland (2006)
Member, Search Committee for Office Manager Positions, USF Lakeland (2006)

School of Accountancy

Member, Search Committee for USF Lakeland Accounting Faculty Member (2006-2007)

Member, Quality Improvement Process Teams for Intermediate Accounting I and II, (2005-2007)
Principles of Financial Accounting (2005-2007), Cost Accounting (2005-2006) and Accounting Information Systems (2005-2006).

Division (USF Lakeland)

Member, Scholarship Committee (2006)
Member, Committee for Draft of Strategic Plan, USF Lakeland Business Division (2006)

HILLSBOROUGH COMMUNITY COLLEGE, Tampa, FL 2002-2005
Adjunct Instructor, Accounting, Macdill Program

Served as an adjunct instructor in accounting for Hillsborough Community College, teaching Principles of Accounting I and II.

- Excellent instructor evaluations from program manager for each semester assessed.
- Excellent student evaluations each semester

PROFESSIONAL EXPERIENCE

STEWART TITLE GUARANTY COMPANY, Tampa, FL 2001-2005

Assistant Controller (2001-2005)/Affiliate Controller (2005)

Responsible for all financial accounting and analysis for over thirty affiliate title operations. Duties included month end review of all affiliate financial statements and quarterly reporting requirements for consolidation at the corporate level. Also responsible for the preparation of annual budgets for thirty affiliate offices and over forty district managers. Coordination of quarterly and annual statutory financial statements filed with the Department of Financial Services for small underwriter.

- Transitioned all affiliate offices to proper accounting policies and procedures
- Responsible for all aspects of statutory accounting for small underwriter acquired in 2003
- Organized and conducted accounting training seminar annually for affiliate controllers
- Managed staff of five accounting professionals
- Assisted controller on special projects including management reporting and acquisitions, as needed

Assistant Controller/Acting Controller (1999-2001)

Responsible for all financial accounting and analysis for company with \$96 million in annual revenues. Duties included coordination of month-end close and preparation of financial statements. Also supervised preparation of all annual reports required to be filed with state licensing bureaus.

- Automated month-end closing process using existing systems to allow analysis and final closing entries to be completed within three business days.
- Established method for daily cash balancing.
- Established written accounting policies and procedures for reconciliations of general ledger accounts.
- Managed staff of eight (six professionals and two accounting clerks)
- Worked with transition team to implement consolidation of accounting function to corporate headquarters.

Accounting Supervisor (1997-1998)

Responsible for preparation of all 10Q and 10K filings. Prepared consolidated financial statements and reconciled inter-company accounts. Assisted external audit team with year-end audit and quarterly reviews. Coordinated departmental budgets with department managers. Reviewed budget to actual expenses. Completed variance analysis.

- Designed and implemented budgeting process for departmental managers
- Created variance analysis template to analyze all budget to actual expenses
- Served as initial member of Service Excellence Committee with primary task of establishing company standards for service excellence, and to develop a reward program for employees achieving excellence in service.

Staff Accountant (1996-1997)

Prepared general ledger reconciliations. Analyzed and researched any reconciling items. Prepared year-end audit schedules and maintained fixed asset system.

- Redesigned audit schedules prepared for outside auditors
- Received a promotion to Accounting Supervisor in less than one year

PROFESSIONAL DEVELOPMENT

Certified Public Accountant, Active License in the State of Florida (1996-Present)

Attend several conferences each year for continuing professional education requirements (approximately 40 hours each year)

EDUCATION

Master of Accountancy Degree – University of South Florida, Tampa, FL – G.P.A. 3.8 (1996)

Bachelor of Arts Degree – University of South Florida, Tampa, FL – G.P.A. 3.7 (1994)

HONORS

Elected Board Member, West Coast Chapter of FICPA (2006-2007)

Elected Vice Chair of Faculty Governance Council, USF Lakeland (2006-2007)

Beta Alpha Psi, Dean's List of Students, Phi Kappa Phi, Golden Key National Honor Society

COMMUNITY SERVICE

Volunteer at several local area schools, including Sacred Heart Academy, Carrollwood Day School, and Tampa Catholic High School.

Participated in Junior Achievement Program, Hillsborough County (2001-2003)

Jennifer M. Cainas
Summary of Professional Qualifications

August 2005-Present: Have worked as a consultant for Stewart Title Guaranty Company for several projects, including but not limited to:

- Assisting Controller/Vice President with implementation issues (at a regional and office level) for SOX requirements
- Performed a process flow analysis, made recommendations for improvements, and developed a written policies and procedures manual for the accounting department
- Completed final tasks for all closed offices (8) including financial and escrow reporting issues, filing corporate dissolutions, final tax returns, etc.
- Prepare quarterly and annual statutory financial filings to the department of insurance, for a small title insurance underwriter acquired and owned 100% by STG.

Stewart Title Guaranty Company, Tampa, Florida

Assistant Controller (2001-2004)/Affiliate Controller (2005)

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CITIFINANCIAL MORTGAGE CO., Tampa, FL

1996-2001

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